

# Group Scheduling Form

Organization Name \_\_\_\_\_ Contact person \_\_\_\_\_

Address \_\_\_\_\_ Zip \_\_\_\_\_

Phone # \_\_\_\_\_ Fax # \_\_\_\_\_ E-Mail \_\_\_\_\_

Trip Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Day \_\_\_\_\_ Time \_\_\_\_\_ Type of Activity \_\_\_\_\_

Base Price of Activity \_\_\_\_\_ Estimated # Of Participants \_\_\_\_\_ Age Range \_\_\_\_\_ - \_\_\_\_\_

## Special Requests or Additional Extras:

Additional Time \_\_\_\_\_ hrs. Other Special Request: \_\_\_\_\_

A non-refundable 50% reservation deposit is due to secure the date. Credit card payments can be made via telephone (718.369.9880)

- The balance is due seven days prior to confirm the event. The total number of participant MUST be confirmed at this time. If there is a subsequent cancellation by Permittee, no refund will be made.
- Any outstanding balance is due on the event day. This payment must be in cash. If there is a subsequent cancellation by Permittee, no refund will be made.

REFUND and CANCELLATION POLICY: Should the Permittee cancel the Event subsequent to the 5 day period prior to the Event, the confirmation deposit fee is only refundable to the extent of the revenue receivable by Powerplay from rebooking the space for the specified date.

- Powerplay may cancel the event only if the premises becomes physically unsuitable by an Act of God or otherwise. If the event is canceled by Powerplay, Permittee will be entitled to a refund.
- Returned checks will be charged an additional \$50 fee, and full payment must then be made in cash.

## Special Notes:

- Please remember the prices are for 20 participant. Each additional Participant is extra depending on the particular package. Group balances are charged based on the number previously confirmed.
- All participants (including Chaperons) who enter the gym or activity room and participate are counted in your final total.

\*\*\* **Due to insurance regulations Powerplay cannot allow anyone to participate in any activity without a signed waiver.**

Permitte's Signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Phone (718) 369-9880

[www.powerplaykids.com](http://www.powerplaykids.com)

Fax (718) 369-7382

Email [info@powerplaykids.com](mailto:info@powerplaykids.com)