

Party Scheduling Form

Type Of Party _____ Base Price _____ Date Of Party ____/____/____ Day _____ Time _____

Child's First Name _____ Last _____ Child's DOB ____/____/____

Parent's First Name _____ Last Name _____

Home Address _____ Zip _____

Phone # _____ E-Mail Address _____

Estimated # Of Children _____ Age Range _____ - _____

Special Requests or Additional Extras:

Additional Time _____ hrs. Other Special Request: _____

Payment Information

Booked By _____ Date ____/____/____ Deposit Amount _____ Receipt # _____

Payment Enclosed.....Check # _____ Mastercard Visa American Express Discover

Name on credit card _____

Card number _____ Exp Date _____ CVC # _____

Estimated Balance _____

A non-refundable 50% reservation deposit is due to secure the date. Credit card payments can be made via telephone (718.369.9880)

- The balance is due seven days prior to confirm the event. The total number of participant MUST be confirmed at this time. If there is a subsequent cancellation by Permittee, no refund will be made.
- Any outstanding balance is due on the event day. This payment must be in cash. If there is a subsequent cancellation by Permittee, no refund will be made.

REFUND and CANCELLATION POLICY: Should the Permittee cancel the Event subsequent to the 5 day period prior to the Event, the confirmation deposit fee is only refundable to the extent of the revenue receivable by Powerplay from rebooking the space for the specified date.

- Powerplay may cancel the event only if the premises becomes physically unsuitable by an Act of God or otherwise. If the event is canceled by Powerplay, Permittee will be entitled to a refund.
- Returned checks will be charged an additional \$50 fee, and full payment must then be made in cash.

*** **Due to insurance regulations Powerplay cannot allow anyone to participate in any activity without a signed waiver.**

Permitte's Signature _____ Date ____/____/____

Phone (718) 369-9880

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